



Department of Health

Mike DeWine, Governor
Jon Husted, Lt. Governor

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To: Local Health Department partners

From: Ohio Department of Health State Testing Team

Subject: Updated process for requesting COVID-19 testing supplies

Date: Aug. 11, 2021

As part of ongoing efforts to maximize COVID-19 testing across Ohio and improve the order fulfillment process, the Ohio Department of Health has updated procedures for requesting testing supplies. Local health departments will no longer be required to order testing supplies through Emergency Management Agencies and will instead submit all requests for testing supplies through the State Testing Team.

When resources are needed, please request specimen collection kits or additional COVID-19 testing resources as soon as you or any of your partners need those supplies.

To request testing resources, please contact the State Testing Team at TestingRequests@odh.ohio.gov. When requesting specimen collection test kits, resources and/or additional supplies related to COVID-19 testing, please provide the following information:

1. What is being requested?
 - a) Specific material requested (PCR, Binax home test kit or Binax Professional)
 - b) Quantity (increments of 10)
2. Where is it going?
 - a) Complete address (no P.O. Box)
 - b) Name of facility
 - c) Street address, city, and ZIP code
3. Shipment point of contact
 - a) Name
 - b) Phone number
 - c) E-mail address
 - d) Special delivery instructions
4. When is the material needed?
 - a) Estimated date
 - b) Estimated time

This process will help the ODH Receipt, Store, Stage (RSS) warehouse expedite all requests. Resource requests will be filled based on availability.

Thank you for your diligence in protecting and meeting the needs of Ohioans during this critical time. These efforts are essential to moving our state toward a healthier future.